

January 13, 2026
County of Greene, Virginia

THE GREENE COUNTY BOARD OF SUPERVISORS MET ON TUESDAY, JANUARY 13, 2026, BEGINNING AT 5:30 P.M. IN PERSON IN THE COUNTY ADMINISTRATION BUILDING MEETING ROOM

Present were: Steve Catalano, Chair
Tim Goolsby, Vice Chair
Davis Lamb, Member
Matthew Hartung, Member, arrived during the first closed meeting
Francis McGuigan, Member

Staff present: Cathy Schafrik, County Administrator
Terry Beigie, Deputy Clerk/Grant Writer
Melissa Meador, Director of Emergency Services
Kelley Kemp, County Attorney
Jim Frydl, Director of Planning and Zoning

RE: CALL TO ORDER AND REORGANIZATION OF THE BOARD

Ms. Schafrik called the meeting to order and asked for nominations for Chair of the Board.

Mr. McGuigan nominated Davis Lamb for Chair. There was no second.

Mr. Goolsby nominated Steve Catalano for Chair. Mr. Lamb seconded the nomination. Ms. Schafrik asked for other nominations. Hearing none, she declared the nominations closed.

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, Steve Catalano was named Chair of the Board of Supervisors for calendar year 2026.

Recorded vote:	Matthew Hartung	-	absent
	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Davis Lamb	-	Yes

Mr. Catalano asked for nominations for Vice Chair.

Mr. McGuigan nominated Davis Lamb for Vice Chair. There was not a second.

Mr. Goolsby nominated himself as Vice Chair of the Board. Mr. Lamb seconded.

Nominations were closed.

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, Tim Goolsby was named Chair of the Board of Supervisors for calendar year 2026.

Recorded vote:	Matthew Hartung	-	absent
	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Francis McGuigan	-	Yes
	Davis Lamb	-	Yes

Motion carried.

RE: CLOSED MEETING

Ms. Kemp read the proposed resolution for Closed Meeting.

WHEREAS, the Board of Supervisors of Greene County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning County Administration.
- Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the public body regarding pending appeals and possible condemnation.
- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel regarding the acquisition of easements, direct county response to citizen complaint, and contract negotiations.

WHEREAS, pursuant to: §2.2-3711(A)(1), (A)(7), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greene County does hereby authorize discussion of the aforestated matters in Closed Meeting.

Upon motion by Davis Lamb, second by Tim Goolsby and unanimous roll call vote, the Board entered into Closed Meeting.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	absent
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: OPEN MEETING

Upon motion by Davis Lamb, second by Tim Goolsby and unanimous roll call vote, the Board returned to open meeting.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

By unanimous roll call vote, members certified that only public business matters lawfully exempted from the open meeting requirement and only such matters as identified by the motion to enter into closed meeting were discussed.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

RE: PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Chair opened the meeting with the Pledge of Allegiance followed by a moment of silence.

RE: ADOPTION OF AGENDA

Upon motion by Davis Lamb, second by Matthew Hartung and unanimous roll call vote, the agenda was adopted as presented.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: RECOGNITION OF ANGELA HAWKINS FOR HER SERVICE TO THE COUNTY

Mr. Catalano read a resolution of commendation from the Board of Supervisors for Ms. Hawkins' service as a member of the Planning Commission for the past four years.

Upon motion by Davis Lamb, second by Tim Goolsby and unanimous roll call vote, the Board approved the resolution as presented (See Attachment "A").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: MATTERS FROM THE PUBLIC

Ms. Megan Perry spoke as the newly elected president of the Chamber of Commerce. She said she sees opportunity for collaboration with the Board and other departments in the county, saying she would love to strengthen that collaboration and involvement with the county.

RE: PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE BUDGET TO ADJUST THE AGGREGATE AMOUNT TO BE APPROPRIATED DURING THE CURRENT FISCAL YEAR FOR AN APPROPRIATION WHICH IS IN EXCESS OF ONE PERCENT OF THE TOTAL EXPENDITURES SHOWN ON THE CURRENT ADOPTED BUDGET; SPECIFICALLY A RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$12 MILLION IN GRANT FUNDS FROM THE COMMONWEALTH OF VIRGINIA TO THE FISCAL YEAR 2026 BUDGET FOR WATER PROJECTS

Ms. Schafrik told the Board that the grant for \$12 million from the Commonwealth of Virginia for the water projects is more than 1% of the budgeted expenditures and a public hearing needs to be held. Once the hearing is held and the funding allocated by the Board, the projects will move forward quickly.

The Chair opened the public hearing. No one signed up to speak.

The Chair closed the public hearing.

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, the resolution (Attachment "B").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes

Matthew Hartung	-	Yes
Davis Lamb	-	Yes
Francis McGuigan	-	Yes

Motion carried.

RE: FREEDOM OF INFORMATION ACT AND CONFLICT OF INTEREST ACT
OVERVIEW

Ms. Kemp provided an overview of the Freedom of Information Act (FOIA), explaining its requirements for public meetings and records. She emphasized the importance of responding to FOIA requests within five business days and the potential penalties for non-compliance. Ms. Kemp discussed the Conflict of Interest Act, defining immediate family and prohibiting gifts from certain entities. She also explained the process for addressing potential conflicts of interest and the importance of seeking legal advice if a member of the Board is unsure.

RE: CONSENT AGENDA

Mr. Catalano asked to remove B from the consent agenda and vote on the remaining items.

Upon motion by Davis Lamb, second by Tim Goolsby and unanimous roll call vote, the Board approved the Consent Agenda as presented.

- a. Minutes of previous meeting
- c. Approve corrected resolution from October 22, 2024
- d. Approved meeting minutes from October 22, 2024
- e. Accept and appropriate \$45,447.59 in Rescue Squad Assistance Fund grant funding (Attachment "C")
- f. Approve resolution to allocate \$52,892.34 for matching funds for RSAF and the purchase of necessary accessories for the new equipment from proffer funds (Attachment "D")
- g. Resolution to change the signatories on the P-card system (Attachment "E")
- h. Resolution to accept and appropriate \$137,515.00 from United States Immigration and Customs Enforcement, a Component of Department of Homeland Security (Attachment "F")

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: RESOLUTION TO ALLOW COUNTY ADMINISTRATOR TO SIGN A LEASE FOR
THE AMERICAN TOWER (B FROM CONSENT AGENDA)

Mr. Catalano asked about the authorities granted in the resolution to the County Administrator. The resolution noted the further being able sign the American Tower lease, which

he said should have been on its own resolution. He said he did not remember adopting the powers of the County Administrator. Ms. Schafrik said the powers were approved in 2023 when she was hired by a previous Board and Mr. Catalano was not on the Board at that time. She said it's based on the statutory authority for County Administrators in the Code of Virginia. Mr. Catalano said he felt the Board needed to address the powers outlined in the resolution at a future meeting. Mr. Catalano asked for a motion that grants the power to sign the lease only.

Upon motion by Tim Goolsby, second by Davis Lamb, and unanimous roll call vote, the Board agreed to the resolution giving the authority for signing the lease to the County Administrator (Attachment "G").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: BYLAWS FOR CALENDAR YEAR 2026

The Board discussed the bylaws for calendar year 2026. Mr. Catalano said the Board has been operating under the bylaws since last January without issue.

Upon motion by Tim Goolsby, second by Francis McGuigan and unanimous roll call vote, the Board agreed to the bylaws as presented (Attachment "H").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: MEETING SCHEDULE FOR CALENDAR YEAR 2026

There were no changes suggested by the Board to the meeting schedule for calendar year 2026.

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, the Board agreed to meeting schedule as presented (Attachment "I").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes

Matthew Hartung	-	Yes
Davis Lamb	-	Yes
Francis McGuigan	-	Yes

Motion carried.

RE: BOARD APPOINTMENTS AND LIAISON ASSIGNMENTS

The Board discussed the appointments and liaison assignments. Mr. Hartung took on Ms. Durrer's assignments from calendar year 2025 and added the School Board and Tourism Council. Mr. Catalano added Jaunt Board. Mr. Goolsby added Rivanna River Basin Commission. Mr. Lamb added Central Virginia Regional Jail Authority.

Upon motion by Matthew Hartung, second by Tim Goolsby and unanimous roll call vote, the Board agreed to the liaison assignments (Attachment "J").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Davis Lamb to remain on the Agricultural and Forestal District Advisory Committee (Attachment "K").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Davis Lamb to be on the Central Virginia Regional Jail Authority (Attachment "L").

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Matthew Hartung to be on the Central Virginia Regional Jail Authority as the at-large member until June (Attachment “M”).

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Steve Catalano to serve as the voting representative and Matthew Hartung to serve as the alternate on the Piedmont Workforce Network Council (Attachment “N”).

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Davis Lamb, and unanimous roll call vote, the Board approved the resolution for Tim Goolsby and Francis McGuigan to serve as the voting representatives on the Rivanna River Basin Commission (Attachment “O”).

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Davis Lamb to be on the Social Services Board (Attachment “P”).

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Upon motion by Matthew Hartung, second by Tim Goolsby, and unanimous roll call vote, the Board approved the resolution for Tim Goolsby to be on the Thomas Jefferson Planning District Commission (Attachment “Q”).

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: ITEMS FOR DISCUSSION

Ms. Schafrik discussed the importance of Local Government Day in Richmond, scheduled for February 5, 2026, and the need to register attendees. The Board decided to send two representatives to Richmond and to prepare local legislative priorities for the event. Matthew Hartung and Tim Goolsby both agreed to attend for the Board.

RE: BOARD LIAISON REPORTS

Mr. Lamb said the Culpeper Soil and Water Conservation District held a banquet at Graves Mountain Lodge. Mr. Goolsby said the Thomas Jefferson Planning District Commission office is being renovated so the next meeting will be February.

RE: COUNTY ADMINISTRATOR’S UPDATE

Ms. Schafrik provided a year-in-review, highlighting the Board’s accomplishments in community engagement, such as additional Citizen’s Academy modules, the Black Bear Festival and Christmas Tree Lighting. She discussed the budget book and the citizen’s guide staff created, as well. The County also held a groundbreaking for the new reservoir projects, moved the Department of Social Services into its new building, as well as Water and Sewer and the Extension Office. Additional infrastructure projects included grant-funded projects to improve the concession stand and restrooms and install an electronic security gate at the park. Ms. Schafrik discussed the cross-training program between water operators and wastewater operators at the County’s plants and the Route 670 Connector Road project.

RE: CLOSED MEETING

Ms. Kemp read the proposed resolution for Closed Meeting.

WHEREAS, the Board of Supervisors of Greene County desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body

concerning County Administration.

WHEREAS, pursuant to: §2.2-3711(A)(1) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Greene County does hereby authorize discussion of the aforesated matters in Closed Meeting.

Upon motion by Davis Lamb, second by Tim Goolsby and unanimous roll call vote, the Board entered into Closed Meeting.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	absent
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

RE: OPEN MEETING

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, the Board returned to open meeting.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

By unanimous roll call vote, members certified that only public business matters lawfully exempted from the open meeting requirement and only such matters as identified by the motion to enter into closed meeting were discussed.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

RE: ADJOURN

Upon motion by Tim Goolsby, second by Davis Lamb and unanimous roll call vote, the Board meeting was adjourned.

Recorded vote:	Steve Catalano	-	Yes
	Tim Goolsby	-	Yes
	Matthew Hartung	-	Yes
	Davis Lamb	-	Yes
	Francis McGuigan	-	Yes

Motion carried.

Steve Catalano, Chair
Greene County Board of Supervisors

Cathy Schafrik, Clerk
Greene County Board of Supervisors